Chair calls the meeting to order at 11am. Board members in attendance:

- James Pepper, Chair
- Julie Hulburd
- Kyle Harris

Minutes recorded by Nellie Marvel.

Administrative details: the Board will continue to hold its regular meetings on Mondays at 11am.

Chair Pepper entertains a motion to approve the minutes from January 10th. Hulburd moves, Harris seconds. Vote is 3-0-0 to approve the minutes.

Commissioner Hulburd announces that the Board will begin holding biweekly social equity peer networking events. The first meeting will be on Thursday, January 27th, and the Board hopes to hold them every other Thursday through March. Each event will feature speakers on a particular topic potentially of interest to social equity applicants for cannabis establishment licenses.

The Board then moves into continued discussion of additional fee structure proposals, followed by a detailed discussion of rules one and two with an eye toward decreasing the burden on small-scale licensees. The Board takes a brief break at 12:45pm before returning for additional discussion on rules 1 and 2.

At 1:50pm, Chair Pepper opens the floor to public comment. Members of the public submit comment via Microsoft Teams and phone.

At 2:10pm, the Chair adjourns the meeting.