

THE CANNABIS CONTROL BOARD IS HIRING FOR SEVERAL POSITIONS. PLEASE TAKE THE TIME TO REVIEW THE BELOW FREQUENTLY ASKED QUESTIONS PRIOR TO REACHING OUT TO STAFF.

## How do I apply?

All qualified applications must be submitted through the Department of Human Resources website:

<https://careers.vermont.gov/>

The CCB cannot accept applications outside of DHR's portal.

## What position are open at the CCB?

### Deputy Director of Licensing

The Cannabis Control Board is seeking a [Deputy Director of Licensing](#) to join our team regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have advanced working knowledge with licensing processes, excellent attention to detail and an ability to communicate technical information to the public.

### Licensing Agent (2 Positions)

The Cannabis Control Board is seeking [Licensing Agents](#) to join our team regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have working knowledge with licensing processes, excellent attention to detail and an ability to communicate technical information to the public.

### Director of Compliance

The Cannabis Control Board is seeking a [Director of Compliance](#) to join our team regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have advanced working knowledge with enforcement processes, excellent attention to detail and an ability to communicate technical information to the public.

### Compliance Agent (3 Positions)

The Cannabis Control Board is seeking [Compliance Agents](#) to join our team regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have advanced working knowledge with enforcement processes, excellent attention to detail and an ability to communicate technical information to the public.

### Financial Manager I

The Cannabis Control Board is seeking a [Financial Manager I](#) to join our team regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have working knowledge of accounting principles and practices, excellent attention to detail and an ability to communicate technical information to the public.

### **Should I call or email CCB to verify that my application and supporting materials are submitted?**

No, CCB will reach out to applicants directly if we need materials related to your application

### **When do the positions close?**

May 12<sup>th</sup> is the deadline to apply for all positions.

### **Who do I contact if I have questions about completing my application?**

The Department of Human Resources is available to assist with any questions about submitting your application. 802 828-6700, option 1.

### **When will I know more about my application status?**

All applicants can follow their submission on the Department of Human Resources application portal.

### **Are there opportunities for remote work?**

The Compliance Agent positions are all home based and require extensive travel throughout the state. Some remote work may be available for the other CCB positions.

### **Are these full-time positions?**

Yes, all the positions are full-time, permanent positions.

### **What is the hourly pay for these positions?**

Hourly pay varies by position type. All pay rates are posted on the corresponding job listing. More information on pay rates with the State of Vermont can be found on the Department of Human Resources website:

<https://humanresources.vermont.gov/compensation/pay-charts>

### **How will I know if I have an interview?**

CCB will contact all applicants directly for an interview after the application deadline (May 12, 2022).

### **If I'm chosen to interview, can I do opt for a remote interview?**

Both remote and in-person interviews options are available. In-person interviews will occur at the CCB office at 89 Main Street, Montpelier, VT (City Center building, third floor). Remote interviews will be via Microsoft Teams.

### **Do I need to send the CCB anything that is not required in the application?**

No, CCB will make requests for additional information directly to applicants as needed.

