



**CANNABIS CONTROL BOARD**

**89 Main Street Montpelier, VT 05602 | [ccb.vermont.gov](http://ccb.vermont.gov)**

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**From:** Evan Litwin <[evanlbphc@gmail.com](mailto:evanlbphc@gmail.com)>

**Sent:** Friday, April 22, 2022 12:21 PM

**To:** Marvel, Nellie <[Nellie.Marvel@vermont.gov](mailto:Nellie.Marvel@vermont.gov)>

**Subject:** Public Records Request 4/22/22: Cannabis Control Board

Good Afternoon,

I am writing to make a formal public records request under Vermont Public Records Law §315 et seq and filing in this manner as there is a necessity of timeliness to receive the information on my end. I appreciate the busy nature of the CCB but do need to receive these as soon as possible under the VPRL.

Specific Records Needed: The name and physical address of all applications or pre-qualification applications for retail cannabis establishments within the boundaries of Burlington, Vermont that have been received by the Cannabis Control Board as of today's date. This should also include the name of the owner/applicant, and email contact info for them. This is only for those seeking to sell retail cannabis within Burlington. This can be in any format that is most convenient for you such as an excel spreadsheet, word file list, or attaching the application files in a zip folder.

Please don't hesitate to contact me with any questions or issues that may come up. Please ensure to include any specific reasoning should you deny this request. Vermont Public Records Law provides for a 2 day business day turnaround (Weds. 4/27) or up to 10 business days in extreme circumstances (Fri., 5/6).

Thank you kindly for your assistance,

Evan Litwin

**From:** Scherr, David <David.Scherr@vermont.gov>  
**Sent:** Friday, April 22, 2022 3:24 PM  
**To:** evanlbphc@gmail.com  
**Subject:** RE: Public Records Request 4/22/22: Cannabis Control Board

Hello Mr. Litwin,

Our prequalification approval process does not collect information about a prequalification applicants' potential business location. The prequalification approval process indicates whether applicants meet certain basic requirements for obtaining a license ([as described in Section 1.13.5 of Board Rule 1](#)) but does not require all the information that is necessary for licensure.

In accordance with [Section 8 of Act 164 \(2020\)](#), the Board is not required to accept full applications for retail establishments until September 1 of this year. The Board has not yet begun to accept full applications for retail establishments.

For that reason, we do not have records responsive to your request for the "name and physical address of all applications or pre-qualification applications for retail cannabis establishments within the boundaries of Burlington, Vermont." The Board does not have location information for any prequalification applicant's place of business and is not yet accepting full applications for retail establishments.

If you believe any records have been withheld in error, you may appeal this determination pursuant to 1 V.S.A. § 318. Please submit appeals to me, the Cannabis Control Board's Public Records Officer, at [david.scherr@vermont.gov](mailto:david.scherr@vermont.gov).

Respectfully,

David Scherr

General Counsel, Vermont Cannabis Control Board

