



CANNABIS CONTROL BOARD

89 Main Street Montpelier, VT 05602 | ccb.vermont.gov

THE CANNABIS CONTROL BOARD IS HIRING FOR TWO ADDITIONAL COMPLIANCE AGENTS. PLEASE TAKE THE TIME TO REVIEW THE BELOW FREQUENTLY ASKED QUESTIONS PRIOR TO REACHING OUT TO STAFF.

How do I apply?

All qualified applications must be submitted through the Department of Human Resources website:

<https://careers.vermont.gov/>

The CCB cannot accept applications outside of DHR's portal.

What position are open at the CCB?

Compliance Agent (2 Positions)

The Cannabis Control Board is seeking [Compliance Agents](#) to join our team in regulating cannabis in Vermont's burgeoning legal market. Qualified applicants will have advanced working knowledge with enforcement processes, excellent attention to detail and an ability to communicate technical information to the public.

Should I call or email CCB to verify that my application and supporting materials are submitted?

No, CCB will reach out to applicants directly if we need materials related to your application

When do the positions close?

November 15th is the deadline to apply for this position.

Who do I contact if I have questions about completing my application?

The Department of Human Resources is available to assist with any questions about submitting your application. 802 828-6700, option 1.

When will I know more about my application status?

All applicants can follow their submission on the Department of Human Resources application portal.

Are there opportunities for remote work?

Duties are largely performed from home and during site-visits. Travel in state required. Significant work outside of normal office hours may be required.

Is this a full-time position?

Yes, this position is full time.

What is the hourly pay for these positions?

This position pays \$29.79 per hour, and follows the standard compensation chart for classified employees in the State of Vermont system. More information on State of Vermont employee compensation may be found below:

<https://humanresources.vermont.gov/compensation/pay-charts>

How will I know if I have an interview?

CCB will contact all applicants directly for an interview after the application deadline (November 15, 2022).

If I'm chosen to interview, can I do opt for a remote interview?

Both remote and in-person interviews options are available. In-person interviews will occur at the CCB office at 89 Main Street, Montpelier, VT (City Center building, third floor). Remote interviews will be via Microsoft Teams.

Do I need to send the CCB anything that is not required in the application?

No, CCB will make requests for additional information directly to applicants as needed.

