



CANNABIS CONTROL BOARD

89 Main Street Montpelier, VT 05602 | ccb.Vermont.gov

INVENTORY TRACKING REPORTING GUIDANCE - Cultivation

First Reporting and Submitting Historical Data

April 2023

JAMES PEPPER, CHAIR

JULIE HULBURD, COMMISSIONER

KYLE HARRIS, COMMISSIONER

BRYNN HARE, EXECUTIVE DIRECTOR

Introduction

The Vermont Cannabis Control Board is launching Inventory Tracking Reporting through the Vermont Cannabis Licensing Portal. This is the same portal used for license applications and for product registration.

To access the Inventory Tracking Reporting section of the portal, log in to the licensing portal with your existing credentials. The link for the licensing portal may be found on our [Adult Use Forms and Applications](#) page, as well as directly below:

<http://vermont.force.com/vccb/s/>

When: Beginning April 20th

All cultivation licensees will have until May 15, 2023 to report their first submission and historical data in the new Inventory Tracking portal.

Expectations:

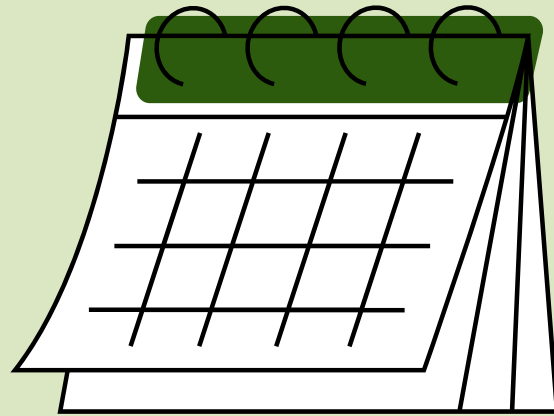
All licensed cultivation businesses are required to report historical information for any and all cannabis grown and sold under their license at their first data submission.

Cultivators should only enter Harvest Lot and Process Lot data for historical harvests at this time – do not report cannabis transfer information for historical data.

Submitting Historical Data: The Basics

WHEN

April 2023



Reporting Deadline:
05/04/23

WHAT

Harvest Lot(s)

Process Lot(s)

Include:
Aggregate values for all cultivation activities.

For historical records, refer to previous reporting values for Harvest Lot and Process Lot, as well as counts and weights.

TIMEFRAME

All Time


Include:
Data for all cultivation activities since licensure.

Submitting Historical Data: The Details

*Harvest Lot Number 

Refer to previously submitted records, use the initial, existing Harvest Lot Number. 

Date Harvest Completed

The date plants were cut and ready for processing 

Weight Of Waste In The Harvest [in gm] 

Capture this weight by creating a Waste Process Lot. Enter the total weight here.

Weight Of Trim In The Harvest [in gm] 

Capture this weight by creating a Trim Process Lot. Enter the total weight here.

Select The Growing Style

--None-- 

Plant Grown From

--None-- 

Date Of Planting 

Date cannabis was planted in its final growing medium 

Plant Count in Harvest Lot

Final plant count

Wet Weight In The Harvest [in gm] 

Total cumulative weight of all plants, freshly cut, before processing

Weight Of Flower In The Harvest [in gm] 

Capture this weight by creating a Flower Process Lot. Enter the total weight here.

Autoflower or Photoperiod Cannabis

--None-- 

Source of Seed 

--None-- 

* I attest under penalty of perjury that the information provided to the Cannabis Control Board is true and correct.

Previous

Save & Next

Please refer to the Cultivation Reporting Guidance ([INCLUDE LINK](#)) for more detailed information on submitting cultivation activities on a regular basis.