

Product Registration Application Process Steps



Submitted

- Applicant completes & submits application through portal and is prompted to pay application fee

Received

- Staff changes status to received on first business day after submission

In Review

- Staff conduct initial review to determine priority status
- Staff review the application

Incomplete

- Staff send RFI (request for information) to applicant. Applicant can expect a Request for Information within 30 calendar days of application submission date.
- Applicant is directed to the application portal with a list of what is missing or insufficient and instructions for how to complete their application

Application Process Steps



Resubmitted

- Applicant updates their application and resubmits it for further review.
- Staff reviews the new/updated information.
- Applicant can expect re-review within 14 calendar days.
- Applicant can expect staff to send an additional RFI if needed, within 14 calendar days.

Registered

- Applicant can expect that an application can be Registered, 30 calendar days from the last resubmission.