



# INTRODUCTION TO INVENTORY TRACKING FOR CULTIVATORS

## FIRST THINGS FIRST...

### REQUIREMENTS

INTERACTING WITH CCB'S **INVENTORY TRACKING SYSTEM** IS AN IMPORTANT AND AN ESSENTIAL PART OF THE LICENSEE'S **RESPONSIBILITY**. THE TRACKING PLATFORM IS DESIGNED TO WORK WITH A PERSONAL COMPUTER (PC) OR A MAC. PLEASE NOTE THAT THE TRACKING SYSTEM DOES NOT INTERGRATE WELL WITH APPLE DEVICES. YOU WILL NOT BE ABLE TO UTILIZE THE TRACKING SYSTEM'S FULL FUNCTIONALITY FROM A SMART PHONE.

### INVENTORY TRACKING GUIDANCE

FOR MORE DETAILS, PLEASE REFER TO [CCB'S INVENTORY TRACKING GUIDANCE FOR CULTIVATORS](#). **YOUR COMPLIANCE AGENT IS A RESOURCE FOR YOU** AND YOU SHOULD PLAN ON CONNECTING WITH THEM AS YOU BEGIN INTERACTING WITH THE INVENTORY TRACKING SYSTEM.

## WHAT SHOULD I EXPECT?

01

EVERY CULTIVATOR IS **REQUIRED TO INTERACT WITH CCB'S INVENTORY TRACKING SYSTEM** ONCE THEIR LICENSE IS ISSUED.

02

ALL LICENSEES MUST **COMPLETE INVENTORY TRACKING EVERY TWO WEEKS**, REGARDLES OF WHETHER THERE WAS A CHANGE IN INVENTORY. IF A LICENSEE MISSES AN INVENTORY REPORTING PERIOD, THEY MUST GO BACK AND **SUBMIT HISTORICAL DATA FOR THOSE MISSING WEEKS**.

03

EVERY CULTIVATOR SHALL BEGIN **RECORDING SPECIFIC INFORMATION** ONCE THE HARVEST LOT IS PLANTED IN **ITS FINAL FLOWERING POSITION**.

04

EVERY CULTIVATOR SHOULD PLAN ON INTERACTING WITH INVENTORY TRACKING **WITHIN 24 HOURS OF A TRANSFER** BETWEEN LICENSEES.

05

YOU ARE EXPECTED TO **SUBMIT DATA** ON PROCESS LOTS FOR AS LONG AS THEY ARE IN **YOUR POSSESSION**.

06

EVERY LICENSEE MUST **CREATE A MANIFEST REPORT** THAT ACCOMPANIES THE PHYSICAL TRANSFER OF CANNABIS BETWEEN ESTABLISHMENTS. YOU ARE ALSO REQUIRED TO COMPLETE TRANSFER AND EQUISITION FORMS BETWEEN OTHER LICENSEES.

07

EVERY LICENSEE **MUST KNOW** THE FOLLOWING **DEFINITIONS** OF AND CRITERIA FOR: **HARVEST LOT AND PROCESS LOT**. THOSE CAN BE FOUND IN CCB'S INVENTORY TRACKING GUIDANCE FOR CULTIVATORS.

**ALL APPLICANTS SEEKING A CULTIVATION LICENSE SHOULD REVIEW CCB'S INVENTORY TRACKING GUIDANCE IN ADVANCE OF FULL APPLICATION SUBMISSION. QUESTIONS SHOULD BE DIRECTED TO YOUR COMPLIANCE AGENT.**