

Cannabis Control Board Special Meeting Minutes – July 12, 2024

Chair calls the meeting to order at 2:03 p.m. Board members in attendance:

- James Pepper, Chair
- Kyle Harris

Minutes recorded by Patrick Crowley.

Chair Pepper reviewed the purpose of the special meeting: to review a number of late renewal applications that without board action would expire prior to next regular Board meeting on July 31.

Chair Pepper asked for any changes to the agenda. General Counsel Gabriel Gilman, asked to add to the end of the agenda a matter of business to address a data entry error that led to an incorrect license expiration date given to a cultivator. Commissioner Harris made a motion to make the addition, seconded by Pepper. Vote was 2-0 (with one absence) in favor of addition.

Chair Pepper opened up the floor for public comment. No public comments received. Public comment period closed at 2:05 p.m.

Chair Pepper said that following the approval of three late renewal applications on July 10, CCB staff did an analysis of other licensee in a similar situation, finding about 15 applications falling into two categories: one group who failed to submit documentation before the Rule 1.15.1(d) deadline, but had followed the procedure laid out in rule and are now deemed complete by staff. The second group of licenses have incomplete applications, but staff has determined there are still outstanding issues, but they will expire before the next regular Board meeting.

Chair Pepper considered the first group of licenses, determined by staff to be complete: Shindig & G's Craft Cannabis LLC, Fraser Farm, Bud Butter, Up North Cannabis, Elderberry Hill Farm, Craft Cannabis Co. Manufacturing, Rebel East VT, Rhize, and Cannabis Company, LLC.

Commissioner Harris reminded everyone that a renewal deadline means a complete application and asked for licensees to read all notices from licensing team. He also



noted that the CCB will learn from this experience as well to make it smoother for licenses moving forward.

Commissioner Harris made a motion to accept the eight late renewal applications listed by the Chair subject to collection of statutory fees and other insurance requirements. Motion seconded by Chair Pepper. Vote was 2-0-1 in favor of accepting.

Chair Pepper then considered the second group of late renewal applications, determined by CCB Staff to be incomplete with outstanding requirements but would expire before the next regular meeting of the Board on July 31: Crystal Mountain LLC, Ritual Cannabis LLC, Stillmore Farms, TruCanna LLC, Big Dipper Farm LLC, All Bliss Cannabis, LLC, and 1958, LLC.

Commissioner Harris made a motion that the Board accept the seven late license applications listed by the Chair, pursuant to Rule 1.15.1(d), and extend the licenses for a period of 14 days so the licensees can work with staff to avoid expiration.

Chair Pepper asked Gilman if the Board should give the Executive Director the authority to extend those licenses further since the 14-day extension period runs out before the next regular meeting of the Board on July 14. Gilman confirmed the Board could grant that authority, avoiding the Board to hold another special meeting. Gilman said alternatively, the Board could amend the previous motion to carry the extensions until the next regular meeting of the Board.

Commissioner Harris made a motion to amend the prior motion that the extension should carry until the next regular meeting of the CCB on July 31. Seconded by Chair Pepper. Vote was 2-0-1 in favor of amendment.

In the final order of business, Gilman explained that a cultivator who last renewed in 2023 should have been given a renewal date of July 29, 2024. However, when the 2023 renewal occurred, a data entry error resulted in the license receiving a renewal date of October 2024. Gilman recommended the Board grant an exception that the renewal date continue to October of 2024, as communicated to this license. Additionally, when the licensee pays their next fee, they would be asked to pay 123% fee to account for the longer time period.

Commissioner Harris made a motion to correct the error, and with due apology, the Board orders that the date October 2024 expiration date communicated to the licensee be considered the actual expiration and license shall remain in force until that date. License will submit renewal by September 2024 and license will pay a fee pro-rated coefficient of 1.23 to account for the 84 days between original expiration and reassigned expiration. Seconded by Chair Pepper. Vote was 2-0-1 in favor of exception.

The Chair adjourned the meeting at 2:20 p.m.

