



March 2025 Improvements in Cannabis Control Board System Portal

The CCB Inventory Tracking and Product Registration system has been updated to better serve you. Below is a summary of improvements to reporting forms.

Please direct questions to CCB.InventoryTracking@vermont.gov.

Transfer & Acquisition forms

- Transfer forms updated with specific product-type inputs now required.
- Acquisition forms require a Transfer ID and can only be completed after a Transfer form is submitted.
- Acquisition report details are now pre-populated to reduce data entry.
- Draft transfer and acquisition reports can now be deleted.
- Harvest and Manufacturer Process Lot numbers are now required when reporting transfers and acquisitions. Process Lot numbers are essential to enable other licensees to share product components and to track cannabis and cannabis products through the market.
- Added *biomass*, *clones*, *seeds*, and *whole plant* to the Transfer Reporting form.

NOTE: For transferring products between licenses owned by the same entity, you need two portal accounts: one for transfer and another for acquisition.

1. Use your **default portal account** to enter the inventory tracking **transfer** form.
2. Use a **second portal account** to complete the inventory tracking **acquisition** form. (If you do not have a second portal account, [create a second portal account](#), and ask CCB.applications@vermont.gov to share your submission with the new portal account.)

Manufacturer & Wholesaler forms

- Manufacturer reporting form is now **required** to be used by manufacturers.
- Manufacturers and Wholesalers can report packaging of registered cannabis products.
- Draft manufacturer reports can now be deleted.

Cultivator form

- Simplified prompts and questions on the cultivator report form.
- Draft cultivation reports can now be deleted.

Product Registration

- Improved product registration global lookup.
- Product Type changes:
 - Removed *vape/concentrate* and replaced with *vape cartridge*.
 - Removed *extract* and replaced with *concentrate/extract*.
 - Removed *others*.